

Hygiene Policy

All Staff

- Uniform (see appearance policy) must be the outer garment worn during working hours. Your clothes should be clean and in good repair, no rips.
- Your hair should be clean and tidy. Long hair should be tied back, and short hair should be kept back from the face especially during meal times.
- Jewellery should be kept to minimum. Stud earrings or first size sleepers, watches and flat rings - big chunky rings must not be worn. Necklaces should not be long and put into your T-shirt.
 - Nails should be clean and without nail varnish (nail varnish remover in the first aid locker for anyone who has forgotten to take it off).
 - Hands must be washed before meal times, after toileting and after messy activities.
 - Tabards – white tabards must be worn when serving food including snacks, navy tabards should be worn to protect clothing when doing messy activities.
 - Aprons must be worn every time a nappy is changed, also when changing a wet or soiled child.
 - Shoes, trainers or flat, quiet, light weight shoes or sandals (with backs for safety inside the nursery. No out door foot wear to be worn in the baby room. (for hygiene purpose)

Much of the work for the nursery can be strenuous and hot if you are not using a deodorant you probably smell in away that is noticeable and unpleasant. Save yourself and others the embarrassment, always use a deodorant before coming to work.

Kitchen staff

- There is a uniform provided, which should be kept in good repair and a clean condition, and changed into before starting work in the kitchen. Staff take uniform home to wash.
- Hair should be clean and tidy. Long hair should be tied back, and short hair should be kept back from the face. A catering hat must be worn whilst food is being prepared.
- A separate pair of shoes should be kept for wearing in the nursery.
- The only jewellery allowed is a wedding ring and a plain stud in ears
- Nail varnish is not allowed and nails should be short and clean

Children

Hands must be washed before meal times, after toileting and after messy activities.