

Union Council Sub-Committees

Some of you may be considering running for one of the Sub-Committee Positions in the upcoming Emergency Council.

To make this decision more informed, and so that you pick the right sub-committee for you, I have put together this list which details their objectives and powers. Please have a read through and come with the right committee in mind!

Procedures Committee – 2 Vacancies

- i) Procedures Committee will consider any dispute arising from the interpretation of the Union's Constitution, Schedules, Standing Orders, Union Policies or Section Policies.
- ii) Procedures Committee may also discuss and make a decision on all matters touching the Constitution, rules, club and society Constitutions, procedures for debates.
- iii) This Committee will report to Council after every meeting.
- iv) The Committee may wish to make recommendations to Council on possible changes to the Constitution or Schedules.
- v) Procedures Committee will ratify all elections confirming they were run freely and fairly in accordance with the standing orders and policies.

Governance Committee – 2 Vacancies

- i) Governance Committee will make recommendations to the Executive, council and the board on matters concerning all issues of Union governance.
- ii) Shall annually review the makeup of the Executive committee to ensure it meets with the unions' needs.
- iii) Shall annually review the constitution to ensure it is fit for purpose and ensure that Unions' operating policy is in line with the Constitution.

Discipline Committee – 8 Vacancies

- i) The Committee shall meet to consider any complaints against a member, opted-out Loughborough student or Executive member made by a member or non- member of the Students' Union, or the Executive Committee. The Committee shall oversee the discipline penalties issued by any Executive officer or their Nominee.
- ii) Disciplinary Committee shall meet to consider a case where the rules of the Constitution and any Schedules, Standing Orders, Union Policies or Section Policies are broken.
- iii) The Committee will be able to hear any complaint where legal or court action is pending.
- iv) The Committee may re-hear the case whenever it sees fit.
- v) The Committee may inform the relevant constituent college of the decision it makes.
- vi) The privileges of membership can be suspended or withdrawn by a decision of Disciplinary Committee.
- vii) The Committee may take action, wherever it sees fit against a club or section of the Union, where it deems that individual actions have been negatively influenced by the collective actions of that club or section of the Union and its members.

- viii) The Committee has the power to co-opt anyone else that it sees fit, particularly students from the under-represented groups of the Union. Co-option shall be for the remainder of the academic year.
- ix) The Committee shall recommend policy on disciplinary measures to Council.

Finance and Trading Committee – 3 Vacancies

- i) Finance and Trading Committee will make recommendations to the Executive on matters concerning all of the monies of the Union, both receivable and payable.
- ii) Finance and Trading Committee shall take an overview of the Unions' finances and commercial services.
- iii) The Vice President: Finance and Commercial Services shall present the minutes to the Executive, and present a complete and accurate financial report to Council.
- iv) The committee shall have the power to refer the matter to council where they see fit.

Elections Committee – 1 Vacancy

- i) Elections Committee shall be responsible for the organisation and administration of all general elections within the Union.
- ii) Each member of the Committee shall be responsible for ensuring that elections are publicised in the constituent colleges, the halls of residence, and the Union building.
- iii) All members of the Committee must ensure that no election regulations are broken.
- iv) No member of Elections Committee can actively participate in any elections within the Union, other than in their organisation and administration.
- v) Elections committee is granted the power to discipline any candidates in union committee elections in accordance with union policies. This includes but is not limited to
 - a. Disqualification
 - b. Campaigning bans
 - c. Hustings bans
- vi) Following each election, Elections Committee shall produce a report summarising events with possible recommendations for future policy changes. This will be presented at council at the discretion of the Chair of Council.