

1. TITLE

The Club shall be called "Loughborough Students' TaeKwon-do Club", hereinafter referred to as "the Club".

2. AIMS AND OBJECTIVES

The aim of the club shall be to provide regular training and instruction for all abilities of Taekwon-do; not only physical training but also mental training to promote courtesy, integrity, perseverance, self control and indomitable spirit.

To provide the opportunity for members to enter friendly arranged tournaments, national Global Taekwon-do UK, International Taekwon-do Federation and British Taekwon-do Council competitions and to provide regular gradings.

3. AFFILIATION

The Club shall form part of Loughborough Students' Athletic Union and as such, shall adhere to all guidelines and policies as approved by its members at Loughborough Students' Athletic Union General Meetings.

The Club shall also be affiliated to the International Taekwon-do Federation (ITF), through the Global Taekwon-do UK.

4. MEMBERSHIP

Membership of the Club shall be open to all students of those institutions in membership of Loughborough Students' Union (namely Loughborough University, Loughborough College and the RNIB Vocational College). At the discretion of the Club, members of staff at the above institutions and alumni may join the Club.

Associate Membership

The Club may apply to the Athletic Union to have a maximum of FIVE associate members per academic year. These non - student individuals would be expected to be high-class performers, who could contribute to the club in the following ways:

- (a) As a short term measure for the Club to enter a new league/competition which, with the current level of student players could not be sustained.
- (b) As part of a Regional or National Academy

(c) To enhance the Club's activities

Maximum numbers

The Club's Committee must be aware of maximum membership level as indicated in its annual development plan and not permit over-subscription.

The subscription fee shall be determined annually by Loughborough Students' Athletic Union and must be paid to the Club Treasurer before any participation in club activities.

5. CLUB COMMITTEE

The Club's Committee is responsible for the day to day running of the Club and posts must include Chairman, Secretary and Treasurer; Committee positions must be held by current students. There must be at least three Committee Meetings per term.

6. DUTIES OF COMMITTEE MEMBERS

Chairman Shall oversee the running of the Club, preside at all meetings and ensure that they are properly conducted. In his/her absence, a member of the Club's Committee shall take the chair.

Secretary Shall give notice of all Committee and General Meetings and take the minutes of each. Shall be responsible for the dissemination of information to members and any correspondence thereto. In conjunction with the Treasurer, shall be responsible for the upkeep of membership records.

Treasurer Shall be responsible for the upkeep of the Club's accounts in accordance with Loughborough Students' Athletic Union policies. Shall also be the Club's signatory for any cheques issued from the Club's private account (these cheques also to be countersigned by either the Athletic Union President or Athletic Union Sports Administrator).

Vice Chairman In the absence of the Chairman, the Vice Chairman shall fulfill his/her duties as described above and shall also generally assist the Committee on an ad hoc basis.

Social Secretary Shall be responsible for the organisation of all social events

Kit Secretary Shall be responsible for the ordering of all club clothing and any equipment applied for via the Athletic Union.

Publicity Secretary Shall be responsible for maintaining the club's profile within the Union as well as external sources and the Global Taekwon-do UK.

7. MEETINGS

General Meetings

A *General Meeting* shall be called by the *Committee* or by written request, signed by not less than one quarter of the membership. Two weeks' notice of such meetings must be given by the *Secretary* to the membership and at least one such meeting should take place each term.

Annual General Meeting/Election of Club Committee

The election of *Officers* of the *Club Committee* shall take place at the *Annual General Meeting* of the *Club*, which shall take place the week either side of the first day of *March* each year.

7. QUORACY

Quoracy at *General Meetings* and the *Annual General Meeting* shall be no less than 40% of the membership.

Should such meetings be inquorate, then a further *General Meeting* shall be held within 15 days and will be automatically quorate.

8. VOTING

All *Club members* shall have speaking rights at all meetings, BUT only current, registered student members of those institutions affiliated to *Loughborough Students' Union* are entitled to vote.

9. AMENDMENTS TO CONSTITUTION

Amendments to the constitution must be passed by two thirds of those present at a *General Meeting* or by 51% of the membership.

All amendments must be ratified by *Loughborough Students' Athletic Union Executive Committee*, who will then forward the same on to the *Procedures Committee* of *Loughborough Students' Union* for approval.

10. DISSOLUTION

In the event that the club is no longer able to carry out its activities, and thus folds, all assets will revert back to *Loughborough Students' Athletic Union*.

TAEKWON-DO CLUB GUIDELINES

The following rules and regulations shall be strictly adhered to by each member.

CLUB'S CODE OF PRACTICE AND CLUB'S CONSTITUTION

The Committee is responsible for ensuring that each member receives a copy of the code of practice when subscribing to the club and that each member has read the club's constitution.

AFFILIATION AND GOVERNING BODY

The Club recognises that as a martial arts club, to provide the mental discipline side of its training, instructions as laid down by the affiliated federation (ITF) must be strictly adhered to at all times.

LICENCES

Each member must obtain a licence from the British Taekwon-do Council (the regulatory body for Taekwon-do in the UK), no licence, no training!

DISCIPLINE

Failure to comply with the above and failure to adhere to the terms laid down in the club's code of practice may result in that member, after proper investigation, being suspended, expelled or penalised as decided by the Committee and Chief Instructor in conjunction with the Athletic Union President. (nb. the member shall be given notice in writing of the decision).

COMMITTEE RESPONSIBILITIES

As well as fulfilling their roles as defined in the club's constitution, elected members will be expected to attend all committee meetings and must give the Secretary sufficient notice for cause of absence (must be a bona fide reason). All committee members will be expected to set good examples for all members and also to maintain good attendance records at training sessions - need to be accessible for the membership.

Failure to fulfill responsibilities may result in:

- (a) Verbal warning from members of the Committee.
- (b) Written warning from the Club Secretary.
- (c) Request for resignation from the post.

(d) Emergency general meeting to be called for re-election of the post.

In order for (a) - (d) above to be carried out, at least half of the Committee must be in agreement. If the matter cannot be resolved, then advice/guidance should be sought from the Athletic Union President.

Privileges may also be suspended if any member owes money to the club, until the balance due is settled - any of the above decisions will be subject to a veto by the Athletic Union.