

CONSTITUTION

Loughborough Students' Athletic Union

Amendments approved by Union Council - November 2007

1. TITLE

The club shall be called "Loughborough Students' Snowsport Club" - (Loughbrough Sno) - hereinafter called the Club.

2. AIMS AND OBJECTIVES

To foster and promote the sport of skiing and snowboarding at recreational and racing levels.

3. AFFILIATION

The Club shall form part of Loughborough Students' Athletic Union and as such, shall adhere to all guidelines and policies as approved by its members at Loughborough Students' Athletic Union General Meetings.

The Club shall also be affiliated to the Ski Club of Great Britain.

4. MEMBERSHIP

Membership of the Club shall be open to all students of those institutions in membership of Loughborough Students' Union (namely Loughborough University, Loughborough College and the RNIB Vocational College). At the discretion of the Club, members of staff at the above institutions and alumni may join the Club.

Associate Membership

The Club may apply to the Athletic Union to have a maximum of FIVE associate members per academic year. These non - student individuals would be expected to be high-class performers, who could contribute to the club in the following ways:

- (a) As a short term measure for the Club to enter a new league/competition which, with the current level of student players could not be sustained.
- (b) As part of a Regional or National Academy
- (c) To enhance the Club's activities

Maximum numbers

The Club's Committee must be aware of maximum membership level as indicated in its annual development plan and not permit over-subscription.

The subscription fee shall be determined annually by Loughborough Students' Athletic Union and must be paid to the Club Treasurer before any participation in club activities.

5. CLUB COMMITTEE

The Club's Committee is responsible for the day to day running of the Club and posts must include Chairman, Secretary and Treasurer; Committee positions must be held by current students. There must be at least three Committee Meetings per term.

6. DUTIES OF COMMITTEE MEMBERS

Chairman Shall oversee the running of the Club, preside at all meetings and ensure that they are properly conducted. Calling and chairing committee meetings

Shall be actively involved in all parts of the club; responsible for the smooth running of the club; delegation of jobs to committee members - and also hold very strong links with the AU; search for a predominant club sponsor and keepup good relations with existing sponsors.

Shall ensure members sign up at the start of the year and management of membership lists/types to use where necessary.

In his/her absence, a member of the Club's Committee shall take the chair (the Vice Chairman in the first instance).

Secretary/Vice Chairman Shall give notice of all Committee and General Meetings and take the minutes of each. Shall be responsible for the dissemination of information to members and any correspondence thereto. In conjunction with the Treasurer, shall be responsible for the upkeep of membership records.

He/she shall take the role of chair if the chair is absent; produce any administration required by the AU; search for a predominant club sponsor, and keep good relations with current sponsors.

Oversee the organisation of the club's involvement in BUDS, and delegate jobs accordingly if necessary.

Treasurer

Shall be responsible for the upkeep of the Club's accounts in accordance with Loughborough Students' Athletic Union policies. Shall also be the Club's signatory for any cheques issued from the Club's private account (these cheques also to be countersigned by either the Athletic Union President or Athletic Union Sports Administrator).

Will maintain strong links with the AU for financial purposes; provide regular financial updates at committee meetings. Liaise with Chair/Race Captain for budget related events such as BUDS, BUSC, Club holidays and KINGS races.

Have a strong grasp of time management and be able to attend to duties quickly and efficiently!

IT/Media and Transport Officer Shall be responsible for the production and maintenance of the club website, to include:

Up-to-date news section; forums monitored regularly; update club calendar; update gallery section. Maintain page dedicated to sponsors; include new and innovative ideas.

Promote the club through alternative means of media ie Label/WOW/magazine reports.

Shall work in liaison with Secretary/Vice Chairman to gain/secure club sponsorship and be in contact with Entertainment/Media sections of the Union to promote club productions.

Trip and Social Secretary (x 2)

Shall work alongside each other to organize and participate in fortnight trips to UK snowdomes (Milton Keynes, Castleford, Tamworth) and organize and attend affordable club lesson trips.

Will liaise with the Transport Representative and organize other club trips and events eg Ski2help. Will also organize regular, larger "\$nocials" (including warm-up at the Union) and the Freshers' Welcome Social.

Race Captain	<p>Shall be responsible for arranging and confirming all racing fixtures for the club. The Race Captain shall propose members for the ski and snowboard teams</p> <p>Shall organize training for dry slope and real snow racing events.</p> <p>Shall be responsible for the upkeep of shinguards, handguards and helmets.</p>
Snowboard Representative	<p>Shall help the Race Captain by proposing members for the snowboard race team. Shall organise snowboarding events eg to Tamworth.</p>
Equipment and Merchandise Representative	<p>Shall be responsible for keeping an inventory of all club equipment.</p> <p>Shall be responsible for the design and produce club stash (tees and hoodies); taking orders, placing orders with supplier and distribute products to club members. Produce balanced sheets and figures for Club Treasurer; develop other items of club merchandise with the aid of Committee opinion and work with other committee members to produce stash for specific events (holiday, BUSC, BUDS etc)</p>
Holiday Representative x2	<p>Shall organise the main club Christmas holiday specifically for Loughborough Sno and act as Holiday Reps for Loughborough Sno on alpine soil (encourage participation in apres-ski activities). Take the largest number of people to BUSC by promoting and organising the administration aspects of the trip. Liaise with merchandise rep to produce specific event stash.</p> <p>Organise in conjunction with Trip/Social Secretaries pre and post holiday social events. Liaise with Social Secretary to gather media coverage through pictures and video footage through holiday events, including the production of the holiday video.</p>

Liaise with Merchandise rep to produce specific event stash.

Gather media coverage through pictures and video footage through holiday events, including the production and distribution of a 'team photo'!

7. MEETINGS

General Meetings

A *General Meeting* shall be called by the *Committee* or by written request, signed by not less than one quarter of the membership. Two weeks' notice of such meetings must be given by the *Secretary* to the membership and at least one such meeting should take place each term.

Annual General Meeting/Election of Club Committee

The election of *Officers* of the *Club Committee* shall take place at the *Annual General Meeting* of the *Club*, which shall take place the week either side of the first day of *March* each year.

8. QUORACY

Quoracy at *General Meetings* and the *Annual General Meeting* shall be no less than 40% of the membership.

Should such meetings be inquorate, then a further *General Meeting* shall be held within 15 days and will be automatically quorate.

9. VOTING

All *Club members* shall have speaking rights at all meetings, BUT only current, registered student members of those institutions affiliated to *Loughborough Students' Union* are entitled to vote.

10. AMENDMENTS TO CONSTITUTION

Amendments to the constitution must be passed by two thirds of those present at a *General Meeting* or by 51% of the membership.

All amendments must be ratified by *Loughborough Students' Athletic Union Executive Committee*, who will then forward the same on to the *Procedures Committee* of *Loughborough Students' Union* for approval.

11. DISSOLUTION

In the event that the club is no longer able to carry out its activities, and thus folds, all assets will revert back to *Loughborough Students' Athletic Union*.

