

**1. TITLE**

The Club shall be called "Loughborough Students' Association Football Club" (hereinafter called the Club)

**2. AIMS AND OBJECTIVES**

To foster and promote the game of football at all levels providing opportunities for representative matches and recreation.

**3. AFFILIATION**

The Club shall form part of Loughborough Students' Athletic Union and as such, shall adhere to all guidelines and policies as approved by its members at Loughborough Students' Athletic Union General Meetings.

The Club shall also be affiliated to the Leicestershire and Rutland County Football Association.

**4. MEMBERSHIP**

Membership of the Club shall be open to all students of those institutions in membership of Loughborough Students' Union (namely Loughborough University, Loughborough College and the RNIB Vocational College). At the discretion of the Club, members of staff at the above institutions and alumni may join the Club.

**Associate Membership**

The Club may apply to the Athletic Union to have a maximum of FIVE associate members per academic year. These non - student individuals would be expected to be high-class performers, who could contribute to the club in the following ways:

- (a) As a short term measure for the Club to enter a new league/competition which, with the current level of student players could not be sustained.
- (b) As part of a Regional or National Academy
- (c) To enhance the Club's activities

**Maximum numbers**

The Club's Committee must be aware of maximum membership level as indicated in its annual development plan and not permit over-subscription.

**The subscription fee** shall be determined annually by Loughborough Students' Athletic Union and must be paid to the Club Treasurer before any participation in club activities.

## 5. CLUB COMMITTEE

The Club's Committee is responsible for the day to day running of the Club and posts must include Chairman, Secretary and Treasurer; Committee positions must be held by current students. There must be at least three Committee Meetings per term.

## 6. DUTIES OF COMMITTEE MEMBERS

**Chairman** Shall oversee the running of the Club, preside at all meetings and ensure that they are properly conducted. In his/her absence, a member of the Club's Committee shall take the chair.

**Secretary** Shall give notice of all Committee and General Meetings and take the minutes of each. Shall be responsible for the dissemination of information to members and any correspondence thereto. In conjunction with the Treasurer, shall be responsible for the upkeep of membership records. Be responsible for reporting match results to various bodies.

**Treasurer** Shall be responsible for the upkeep of the Club's accounts in accordance with Loughborough Students' Athletic Union policies. Shall also be the Club's signatory for any cheques issued from the Club's private account (these cheques also to be countersigned by either the Athletic Union President or Athletic Union Sports Administrator).

**Vice Chairman** Assist the Chairman in dealing with club affairs In the absence of the Chairman to fulfill the same duties. Be responsible for all equipment owned by the Club. Keep an inventory of all Club equipment. Have the knowledge of the whereabouts of all the Club's equipment at all times. To delegate responsibility for club kit and equipment to various members.

**Prestige Fixtures Secretary** Is primarily responsible for arranging and confirming all 1st XI and 2nd XI fixtures, the Football Conference PASE Youth League,, referees and where necessary, linesman. Also is responsible for booking pitches, meals, changing facilities and transport for the fixtures. To keep the Chairman and Regular Fixtures Secretary informed of any such fixtures.

<b>Regular Fixtures Secretary</b>	<p>Is responsible for arranging and confirming all fixtures for the 3rd, 4th and Vth Xis, Midland Colleges Leagues, BUSA and friendly fixtures.</p> <p>Is responsible for the provision of referees, changing facilities, meals, transport for the aforementioned fixtures; and also for the hospitality of the visitors ie referees and opposition.</p> <p>To keep the Selection Committee informed of forthcoming fixtures.</p>
<b>Social Secretary</b>	<p>Is responsible for organising social events throughout the year, including the Annual Dinner. Is responsible for fostering links with other clubs and encouraging the 'togetherness "of the club.</p>
<b>Press and Publicity</b>	<p>Is responsible for match reports primarily to the student newspapers and the advertising of any prestigious fixtures, eg posters and programmes. To establish links with the local and national press.</p>
<b>Committee Advisor</b>	<p>Be a past member of the Committee and shall remain on the Committee in an advisory role until the end of the academic year. His presence is to solely assist the changeover of the Committee and should not interfere with the visions of the incoming Committee.</p>
<b>Selection Committee</b>	<p>Will be chaired by the current Chairman or in his absence the Vice Chairman of the Club. It will consist of the team captains of each team and any coaching staff appointed by the Club for each team.</p>

## 7. MEETINGS

### **General Meetings**

A General Meeting shall be called by the Committee or by written request, signed by not less than one quarter of the membership. Two weeks' notice of such meetings must be given by the Secretary to the membership and at least one such meeting should take place each term.

### **Annual General Meeting/Election of Club Committee**

The election of Officers of the Club Committee shall take place at the Annual General Meeting of the Club, which shall take place the week either side of the first day of March each year.

## 8. QUORACY

Quoracy at General Meetings and the Annual General Meeting shall be no less than 40% of the membership.

Should such meetings be inquorate, then a further *General Meeting* shall be held within 15 days and will be automatically quorate.

**9. VOTING**

All Club members shall have speaking rights at all meetings, BUT only current, registered student members of those institutions affiliated to Loughborough Students' Union are entitled to vote.

**10. AMENDMENTS TO CONSTITUTION**

Amendments to the constitution must be passed by two thirds of those present at a *General Meeting* or by 51% of the membership.

All amendments must be ratified by Loughborough Students' Athletic Union Executive Committee, who will then forward the same on to the Procedures Committee of Loughborough Students' Union for approval.

**11. DISSOLUTION**

In the event that the club is no longer able to carry out its activities, and thus folds, all assets will revert back to Loughborough Students' Athletic Union