

**1. TITLE**

The name of the Club shall be "LOUGHBOROUGH STUDENTS' ATHLETIC & CROSS COUNTRY CLUB" (hereinafter referred to as "the Club").

**2. AIMS AND OBJECTIVES**

The object of the Club shall be the promotion of track and field athletic, road relay and cross country racing activities, primarily among the members of the Union.

**3. AFFILIATION**

The Club shall form part of Loughborough Students' Athletic Union and as such, shall adhere to all guidelines and policies as approved by its members at Loughborough Students' Athletic Union General Meetings.

The Club shall be affiliated to the Midland Counties Athletic Association and UK Athletics Federation and shall be subject to their rules

**4. MEMBERSHIP**

Membership of the Club shall be open to all students of those institutions in membership of Loughborough Students' Union (namely Loughborough University, Loughborough College and the RNIB Vocational College). At the discretion of the Club, members of staff at the above institutions and alumni may join the Club.

**Associate Membership**

The Club may apply to the Athletic Union to have a maximum of FIVE associate members per academic year. These non - student individuals would be expected to be high-class performers, who could contribute to the club in the following ways:

- (a) As a short term measure for the Club to enter a new league/competition which, with the current level of student players could not be sustained.
- (b) As part of a Regional or National Academy
- (c) To enhance the Club's activities

**Maximum numbers**

The Club's Committee must be aware of maximum membership level as indicated in its annual development plan and not permit over-subscription.

**The subscription fee** shall be determined annually by Loughborough Students' Athletic Union and must be paid to the Club Treasurer before any participation in club activities.

## 5. CLUB COMMITTEE

The Club's Committee is responsible for the day to day running of the Club and posts must include Chairman, Secretary and Treasurer; Committee positions must be held by current students. There must be at least three Committee Meetings per term.

## 6. DUTIES OF COMMITTEE MEMBERS

**Chairperson** Shall oversee the running of the Club, preside at all meetings and ensure that they are properly conducted. In his/her absence, a member of the Club's Committee shall take the chair.

### **Secretary/Vice Chair**

Shall give notice of all Committee and General Meetings and take the minutes of each. Shall be responsible for the dissemination of information to members and any correspondence thereto. In conjunction with the Treasurer, shall be responsible for the upkeep of membership records. Shall maintain external relations with associations.

### **Treasurer**

Shall be responsible for the upkeep of the Club's accounts in accordance with Loughborough Students' Athletic Union policies. Shall also be the Club's signatory for any claim forms/expenditure from the club.

**Competitions Sec.** Shall be responsible for the planning of all internal and external fixtures of the Club. ~~To book the track well in advance and to present a finalised fixtures list to the Committee at the earliest date.~~ To liaise with and ensure relationships maintained with all officials. To oversee all technical matters relating to the organization of home meetings.

**Kit and Equipment Officer** Shall maintain a stock book of all equipment owned by the Club, to advise the Committee regarding the purchase of items of equipment. To maintain the relationship with the kit sponsor and sell club kit.

**Social Secretaries** To arrange social functions as required.

**Media** To be responsible for the production, display and

distribution of advertising material in the Loughborough district, particularly on campus. To establish a relationship with the Athletics Press and ensure coverage of any achievements. To produce the "Purple Patch" magazine to be released at the athletics annual ball.

### **Captains**

Captains shall be defined as: men's track captain, men's cross country captain, men's track vice captain, men's vice cross country captain, women's track captain, women's cross country captain, women's track vice captain and women's cross country vice captain.

To lead the team during matches and whilst travelling as a team and ensure that all appropriate provisions are made in terms of accommodation, travel and entries. To be responsible with the Director of Coaching and club coaches for the training and preparation of athletes of the club and selecting appropriate teams.

### **College Rep**

Responsible for the effective liaison between the College and the club. Responsible for information regarding competition, socials and events held within the Athletic and Cross Country Club.

### **Freshers' Rep**

Assists with the running of the athletics club stand at the AU Bazaar and to work with the social secs to organize the freshers social at the start of term.

## **7. MEETINGS**

### **General Meetings**

A General Meeting shall be called by the Committee or by written request, signed by not less than one quarter of the membership. Two weeks' notice of such meetings must be given by the Secretary to the membership and at least one such meeting should take place each term.

### **Annual General Meeting/Election of Club Committee**

The election of Officers of the Club Committee shall take place at the Annual General Meeting of the Club, which shall be held in the second half of the summer term, with at least twenty-one days' notice.

## **8. QUORACY**

Quoracy at General Meetings and the Annual General Meeting shall be no less than 40% of the membership.

Should such meetings be inquorate, then a further *General Meeting* shall be held within 15 days and will be automatically quorate.

**9. VOTING**

All Club members shall have speaking rights at all meetings, BUT only current, registered student members of those institutions affiliated to Loughborough Students' Union are entitled to vote.

**10. AMENDMENTS TO CONSTITUTION**

Amendments to the constitution must be passed by two thirds of those present at a *General Meeting* or by 51% of the membership.

All amendments must be ratified by Loughborough Students' Athletic Union Executive Committee, who will then forward the same on to the Procedures Committee of Loughborough Students' Union for approval.

**11. DISSOLUTION**

In the event that the club is no longer able to carry out its activities, and thus folds, all assets will revert back to Loughborough Students' Athletic Union.